

How To Rest In Peace

*“A guide to planning your
cremation or burial service”*

Compliments of



Ms. Jones Funeral Services, LLC

"Decent and in Order"

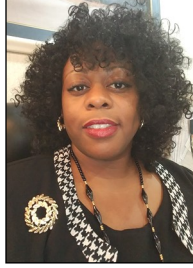


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Please Call Ahead For Appointment



Greetings,

My name is Leanne Jones and I am the owner of **Ms. Jones Funeral Services** in Brooklyn, NY. I have been a mortician in the funeral industry for about 13 years. During this time, I have witnessed many families who are unprepared when death visits their household. The final wishes of the decedent are unknown, vital information needed for the death certificate is unknown, insurance policies are lost or no good, and the finances are lacking. The absence of planning can cause additional turmoil and stress for those left behind.

I wrote this guide with the hope that it will help alleviate some of the above situations. There are different levels of preparedness that you can achieve in planning your celebration of life before your eternal rest. They are as follows:

Level A: Fill this booklet out, and keep it somewhere in the house that your next of kin (spouse, child, parent, sibling, etc.) knows about and can easily get to in an emergency. You may need to make a copy for that person to keep if he or she does not live in your home. Often after death, access to the home will be restricted by law enforcement, especially if the decedent lived alone.

Level B: Call me at **(917) 794-7490** and get over the phone pricing for the type of funeral arrangements you would like. By doing this, you can get a sense of how much things will cost and gauge if you are financially prepared.

Level C: Make an appointment to meet with me in order to pre-arrange your funeral. Pick out your actual casket, set the number of limos and programs, choose your flowers, decide on the location and length of your funeral services and etc. Once you have selected everything, you can begin paying, so that when the time comes, your family will not have to do anything but set the date and time.

If you should have any questions that arise while completing this booklet, please feel free to call me at **917-794-7490** or e-mail me at msjones@msjonesfuneralservices.com.

Peace and Blessings,

Leanne Jones

To My Loved Ones,

I know that my passing will cause emotional distress. It may be hard for you to think and know what the right thing to do is. I don't want you to be more stressed than you already have to be.

With that in mind, I have filled out this planning guide with information that I hope will eliminate uncertainty about my final wishes concerning my funeral arrangements. I have decided to entrust my funeral arrangements to Ms. Jones Funeral Services, located in Brooklyn, NY. I believe that you and I will be in good hands here.

In time, there will come wisdom, peace and understanding.

Love,

(Print Your Name)

(Sign Your Name)

(Today's Date)

Your Vital Information

*This information will be needed to complete the death certificate .
Filling this out in its entirety will help the funeral arrangements go
smoothly and eliminate correction fees charged by the City of New
York.*

Legal Name: _____

Other Names You Use For Business : _____

Date Of Birth: _____

City and State Of Birth: _____

Social Security Number: _____

Mother's Name (Maiden Last Name): _____

Father's Name: _____

Last Address: _____

Highest Education Level: _____

Occupation and Industry: _____

Branch of Military Served and Dates: _____

Where is your DD2-14? _____

Who Should Be In Charge of Your Funeral?

*This is an expression of your wishes, not a legal declaration. If you
need who is going to be in charge of your funeral arrangements
legally declared, please contact my office for the correct form, which
needs to be notarized.*

Name: _____

Relationship to You: _____

Address _____

Phone Number _____

Financial Information

On the previous pages you have indicated what type of funeral arrangements you prefer. This page will let your loved ones know how to go about paying for it. Write in what applies to you.

- I have made my pre-arrangements at the funeral home.**

Please contact Ms. Jones Funeral Services at 917.794.7490

My account there is ____ paid in full or ____ still has a balance.

- Use the following life insurance policies:**

Name of Company _____

Policy Number _____

The Main Beneficiary is _____

The Back Up Beneficiary is _____

Worth: _____

I took it out in (Month and Year) _____

Name of Company _____

Policy Number _____

The Main Beneficiary is _____

The Back Up Beneficiary is _____

Worth: _____

I took it out in (Month and Year) _____

- Use funds in the bank. (Someone must be able to access the account after you are gone either by being listed on the account or by being the beneficiary). Power of Attorney will not be sufficient.**

Name of Bank _____

Account Number _____

The Main Beneficiary is _____

The Back Up Beneficiary is _____

Where is your bank located? _____

- This person will be in charge of paying the finances for my funeral services. (Doesn't have to be the same person who is in charge of the funeral, but only responsible for payment.)**

Name: _____

Relationship: _____

Phone number: _____

Making Choices

Planning a funeral requires making about 100 to 125 decisions within the first 24-48 hours of a death occurring. When grief and other overwhelming emotions are factored in, it can be quite hard to think rationally. Pre-planning allows you and your family members peace of mind that the following decisions were made with a clear head.

Write in the details that means the most to you. If you have no preference, write that in. Let's Begin.

Will your church be involved? If so, what is the name of the church and the phone number?

Do you want to be entombed, buried or cremated? If you want something else, please indicate what.

If burial or entombment, which cemetery do you want to use? Do you own a grave or crypt there already? If so, what is the property's information? (section, lot and/ or number)

If cremation, what do you want your family to do with the ashes? Keep them, scatter them, put in a cemetery or other?

Do you want to be on view? (embalming required by funeral home) or would you prefer a closed casket service (embalming not required)? If yes to viewing, will it be public or private?

Do you want a funeral service? Do you want your service to take place during the day or the evening? Will it be a public or private funeral service?

How many Obituaries should your family have made? _____

How many Prayer Cards should your family have made? _____

When it comes to casket or urn selection, do you want your family to keep it simple or go all out? Do you want a metal or a wood casket? Does it have to seal? Do you want a brass, ceramic, or marble urn? Do you have a color preference for the casket or urn?

**Who would you like to preach/ speak at your funeral service?
Provide name(s) and phone number(s).**

**Who would you would like to sing at your funeral service?
Provide name(s) and phone number(s).**

More Choices

How would you like to be dressed? Indicate outfit color and type., hairstyle or haircut preferences, and accessories desired.

Who would you like to be your pall bearers? Choose six to eight people.

Would you like flowers sent to your funeral service? Do you have a color preference type?

Would you like donations to be made to an organization in your name in lieu of flowers? If so, what is the name and contact information of the organization?

**Other Instructions: (Example: Items to go in casket with you.
Who is supposed to do what? Also include here what not to do.)**

What dollar figure should your family not go over when planning your funeral? You do not need to share this figure with the funeral director but your family should know the maximum budget before they go to the funeral home.

In addition to the above questions, there are many more decisions that have to be made at the time of death. Giving your family and friends this insight into your wishes will comfort them greatly. Be sure to go over this information with the person that will be in charge of your funeral. They might not want to listen. In that case, just let them know where they can find this booklet, if and when the time comes.

My Obituary

What do you want people to know and remember about you?

What were your biggest achievements?

What advice do you want to give for those who knew you?

Which scripture/religious reading(s) are your favorite?

What should your family and friend be sure to tell others about you:

That's it for now!

If you have any follow up questions please feel free to call

Ms. Jones Funeral Services at 917.794.7490.

Information is always provided with no obligation required.

Things To Think About

- Medicaid will not pay for burial expenses. Medicaid is a form of health insurance. Once a person passes away, there are no health concerns to pay for.
- The City Of New York has a Burial Assistance Unit that will pay up to \$900 towards funeral arrangements that are \$1700 or less. The cost of the crematory or cemetery isn't included as part of the \$1700. The deceased person must be considered indigent to qualify.
- Burial benefits for veterans will vary from veteran to veteran. All honorably discharged veterans are entitled to a grave at a National Cemetery for Veterans, a folded flag and military honors. To find out if you qualify for additional burial benefits, please contact the Veteran's Affairs at 1.800.827.1000
- Make sure you keep your beneficiaries on record updated with the insurance company and bank. The people you list as beneficiary, should be alive, well and available enough to fill out the claim forms when time comes. Keep in mind, that if you list a minor as your beneficiary, the funds will go into an escrow account and be released to the child once he or she turns 18.
- Most funeral homes will not accept a life insurance policy that is less than two years old because it is still contestable (meaning the insurance company reserves the right not to pay out if certain criteria has not been met).
- Payments plans for pre arranged funerals are available at **Ms. Jones Funeral Services** for as low as \$25 a month. Please call for more details.
- If you plan on being laid to rest outside of the tristate area or out of the country, you may need the services of a receiving funeral home. We can assist in these types of arrangements as well.



We offer burial and cremation options with tender care and dignity; priced to fit most reasonable budgets.

Our high level of personal attention, professionalism and affordability is match by very few funeral homes.

Please give a call today to discuss your present or future needs.



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